

## Procedure for Getting Your Driver's License

The Great Falls Public Schools (**GFPS**) is cooperating with the Montana Department of Justice (**DOJ**), Department of Motor Vehicles (**DMV**), and has agreed to offer the Cooperative Driver Testing Program (**CDTP**). In this program the students will be able to take the **DOJ/CDTP** written and driving tests as part of their Driver's Education Class if they meet the **CERTAIN** criterion by **SPECIFIC** dates. Below is a list of criteria and dates the students will have to meet to satisfactorily pass the two (2) tests.

On the first day of class the student will be given the Montana Driver's Manual. The **DMV** written test (33 questions, 82% or better to pass) questions are taken from this manual. This manual is not taught by the instructor as part of the Driver's Education Program. It is the **STUDENTS** responsibility **TO READ, STUDY AND KNOW** the information in this manual to prepare for the written test on **MARCH 19, 2013**.

If the student receives an **82% OR BETTER**, on the **DOJ** written test, the teacher will give them a **T**raffic **E**ducation **L**earner's **L**icense (**TELL**). It is valid for one (1) year from the date of the test. The **TELL** allows the student to practice driving when an approved instructor or a **Montana Driver's Licensed PARENT or LEGAL GUARDIAN** is riding in the front seat of the vehicle next to the student.

If the student receives **LESS THAN 82%** on the written test he/she will **NOT** receive a **TELL**. The students will be informed when his/her application is at the Driver's Service's location at 207 Smelter Avenue Northeast #3, Great Falls MT (406) 454-1251. To save time you will want to schedule an appointment online or by calling the **DMV** prior to going up to take/re-take the written test.

The **TELL** test is only given **ONE TIME ON ONE DAY** in the Driver's Education Class. Any student with a reading disability can schedule a time to take the test at the **DMV** after it has been given in class.

The first day in class he/she will also be told to find a **PRIMARY IDENTIFICATION** (Certified Birth Certificate, Montana Identification or a Passport) and be prepared to bring it to class by **MARCH 19, 2013** with their yellow application card. They will also need to provide their **SOCIAL SECURITY CARD** on the same date. These two items, along with **ONE PIECE OF CANCELLED MAIL** and **THEIR PERMIT** will also be needed when you go to the DMV for any testing.

Eye exams will be given before the student is allowed to drive. Vision must be corrected to a minimum of 20/40 before they will be allowed to sign up to drive.

The Driver's License Application (Yellow card) needs to be filled out (**IN BLACK INK**) and returned by **MARCH 19, 2013**. This card needs to be signed by the parent/legal guardian. This application needs to be signed in front of a Notary Public and Notorized by that person.

At the end of the Driver's Education Class the student's with **TELL** permits will be given a **ROAD SKILL'S TEST** that meets the **DOJ** requirements. If the student passes this test, he/she will not have to retake it, unless they are one of the approximately 10% that are randomly selected to be retested by the **DOJ/DMV**. The retesting is done to monitor how the **CDTP** is working. On the retest they may be failed, even if he/she was passed by the teacher, if certain criteria are not met.

Approximately one week after the class has finished, a list of the students that have satisfactorily completed the Driver's Education Class will be sent to the **DMV** office.

After the student has retained his/her permit for **SIX MONTHS** after they received it, they can contact the **DMV** to schedule an appointment to go and either get their license or take the **ROAD SKILL'S TEST**.

To finish the licensing procedure the student will have to:

1. Schedule an appointment with the **DMV**(A parent must be with you when you go).
2. Have a Certified Birth Certificate with you.
3. Bring your permit with you (**TELL/Learners License**).
4. Proof of Residence, such as a report card that was mailed within the last four months, showing the student name and current address.
5. Bring your Social Security Card.
6. Money to pay for the Licensing fee.
7. You will have to take the **DOJ** vision test at the **DMV**.
8. You will have your photo taken for your license.
9. If you are one of the 10%, retake the **DOJ** Road Skill's test.
10. Take the **DOJ** written and/or driving tests if they were not taken or not waived (passed) in the Driver's Education class.

Hopefully this helps explain the process your child will be going through during the course of the GFPS Driver's Education Licensing process.

If you have any questions please don't hesitate to contact me.

Thanks,

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